

# Privacy Policy

## 1. Introduction

We, **Mysteon**, value your privacy and are committed to protecting your personal data. This Privacy Policy outlines the types of information we collect, how we use, process, and protect that information. By using our website, you agree to the terms of this Privacy Policy. If you have any questions or concerns regarding data protection, please contact us using the contact information provided below.

## 2. Data Collection

We collect and process the following categories of personal data:

- **Personal Data:** Information you provide voluntarily, such as your name, email address, phone number when registering on the website or contacting us.
- **Technical Data:** Information collected automatically, including your IP address, browser type, operating system, visit times, and pages viewed.
- **Cookies:** We use cookies and similar technologies to enhance user experience and analyze website traffic.

## 3. Use of Data

We use your personal data for the following purposes:

- **Providing Services:** Processing your requests and orders, offering you access to our platform and services.
- **Analytics and Improvement:** Analyzing website usage to improve our services and enhance user experience.
- **Communication:** Sending important notifications, updates, and promotional offers (with your consent).

## 4. Data Sharing

Your personal data may be shared with:

- **Service Providers:** Trusted partners who assist us in managing the website, processing payments, or fulfilling orders.
- **Legal Compliance:** We may disclose your data if required by law or in response to legal processes.

## 5. Data Security

We implement the necessary organizational and technical measures to protect your personal data from unauthorized access, alteration, or loss. All transmitted data is encrypted and stored on secure servers.

## 6. User Rights

You have the following rights regarding your personal data:

- **Right of Access:** You can request information about the data we hold about you.
- **Right to Correction:** You can request the correction of inaccurate or incomplete personal data.
- **Right to Deletion:** You can request the deletion of your personal data, provided it does not conflict with legal obligations.
- **Right to Withdraw Consent:** You can withdraw your consent to data processing at any time.

## 7. Use of Cookies

We use cookies to analyze site activity and provide personalized content. You can disable cookies in your browser settings; however, this may affect your experience on the website.

## 8. Changes to the Privacy Policy

We may update this Privacy Policy periodically. Any changes will be posted on this page, and the date of the last update will be indicated at the top of the document. We encourage you to review this page regularly to stay informed.

## 9. Contact Information

If you have any questions or suggestions regarding this Privacy Policy or the processing of your personal data, please contact us:

- **Email:** [Your Email Address]
- **Postal Address:** [Your Company's Physical Address in Dubai]
- **Phone:** [Your Phone Number]